BSC PREMIER CUP
CHECK-IN INSTRUCTIONS

ON-LINE CHECK-IN:

Team check-in due by:

2023 Bethesda Premier Cup Girls U9 - U19: November 2, 2023 (**Thursday**)
2023 Bethesda Premier Cup Boys U9 - U19: November 9, 2023 (**Thursday**)

There will be no exceptions or extensions allowed!

There will be no on-site check-in. For extraneous circumstances, please contact your Age Group Coordinator (AGC) found in https://premiercup.bethesdasoccertournaments.com/wp-content/uploads/2022/10/AgeCoordinatorsList.pdf

Required Documents to upload to GotSport:

1. Team Information Sheet (Go to Forms page on website – Last row)
2. BSC Guidelines and Policies (Go to Forms page on website – Second row)

3. Official Team Roster issued by the US Club Soccer association or US Youth Soccer Association

(US Club Soccer Association)

(Example State US Youth Soccer Association)

4. Official Team Player ID Cards or Passes issued by the US Club Soccer association or US Youth Association
5. If guest players are required, **write in the names** of players to the team roster (#3) and upload and guest players US Club Player or Passes issued by the US Club Soccer association or US Youth Association. Contact your AGC if you need further clarification.

   Note: US Club Soccer teams may only take guest players registered under US Club Soccer, and USYSA teams may only take guest players registered with properly stamped USYSA
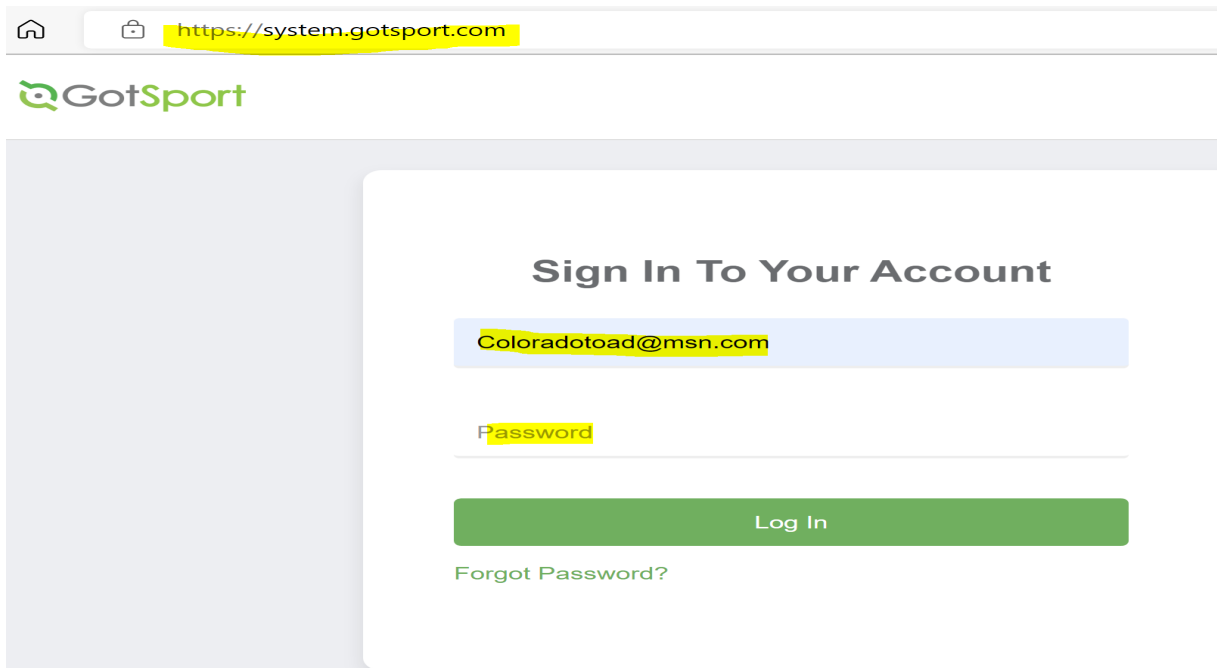
player pass cards. No roster may be comprised of players with different passes from different organizations (no "mixed rosters").

6. For **US Youth Soccer Teams** outside of region 1, need to provide a signed permission to travel form. Check with your **State association** for the appropriate form. *(Region 1 teams include: ME, NH, NJ, VT, MA, RI, PAE, PAW, NYE, NYW, CT, MD, DE, VA, WV)*
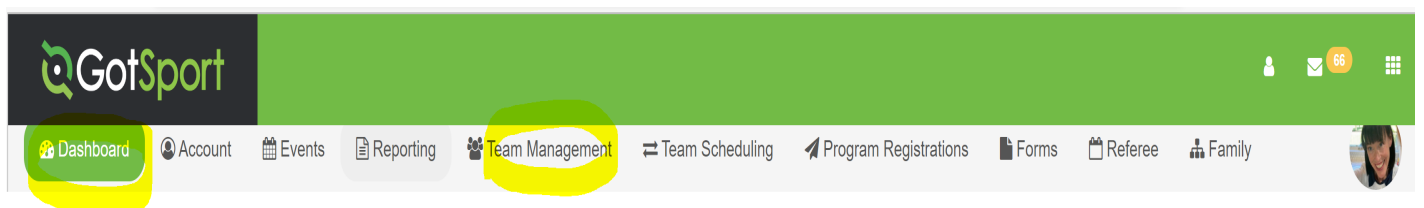
How to Upload the Documents to GotSport:

Normally the following steps are performed by a Team manager or a Team coach who has been granted to access GotSport for the team. Please follow the instruction below as GotSport's look and feel has changed from the previous platform used for on-line check-in.
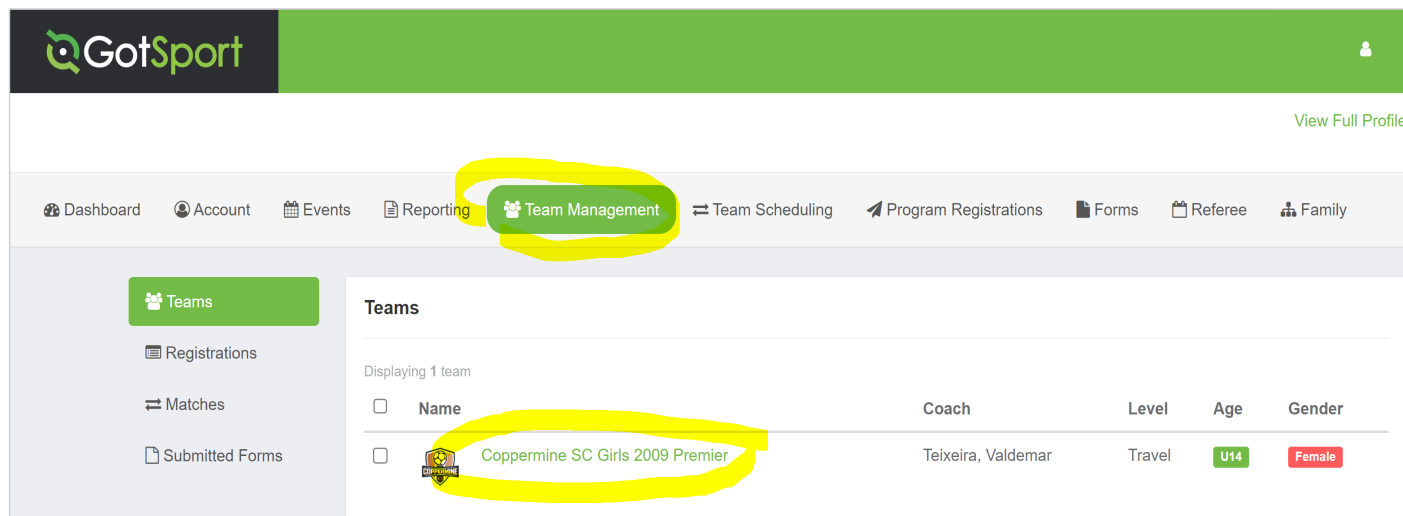
1. **Login to https://system.gotsport.com** using a team manager or a coach credentials below

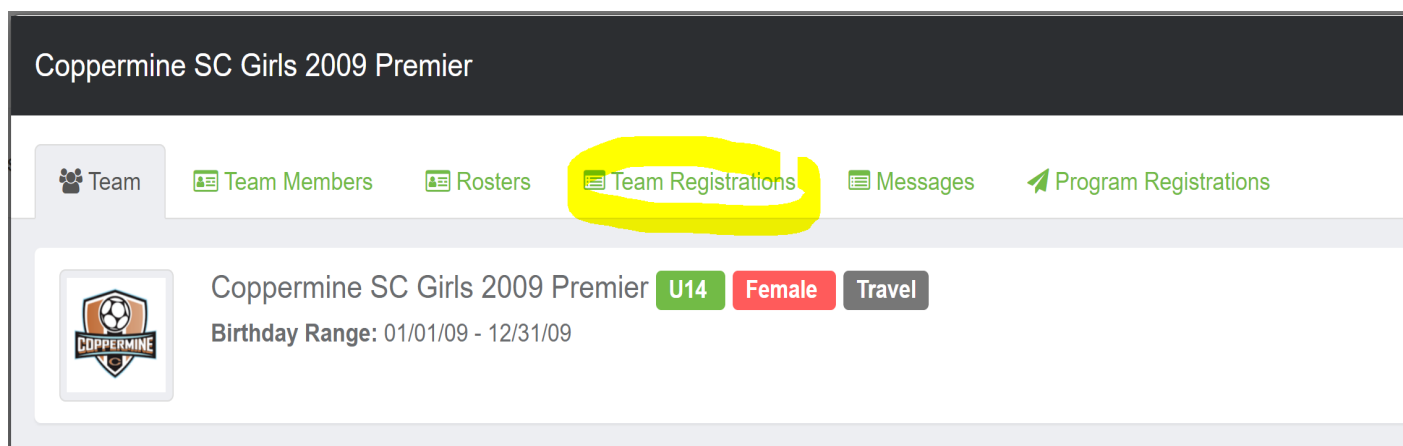2. First select **"Dashboard"** and select "**Team Management**" as shown below.

3. After selecting "**Team Management**" above, select your **team's name** shown in the "**Teams**" pane:

4. Select "**Team Registration**" next

5. Select your team event for **2022 Bethesda Premier Cup Girls or Boys**

6. Finally select "**Registration**" tab to access the main page to upload the required documents. Start uploading individual document by clicking on the "**Edit**" below

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ℹ Info   **📑 Registration**   **💳 Billing**   **🪪 Roster**   **📅 Scheduling Requests**   **🗐 Schedule**   **⏳ Team History**   **➕ Purchase**   **★ Add Ons**   **👥 Athlete Pool**

Registration Form Answers [Edit ✎]

Bethesda Tournament Guidelines and Policy
BCpolicy.pdf
Uploaded: 10/14/2022 08:36 PM EDT

All Documents below, need to be complete by October 15, 2022. We would appreciate if you have the documents on file now to upload them however they are not require until October 15, 2022.

Bethesda Team Information Sheet
BCinfosheet.pdf
Uploaded: 10/14/2022 08:36 PM EDT

Official Team Roster
Bethcuproster.pdf
Uploaded: 10/14/2022 08:31 PM EDT

Official Team Player ID Cards
BCcardminusguest.pdf
Uploaded: 10/14/2022 08:31 PM EDT

Guest Player ID Cards (If Applicable**)
BCguest.pdf
Uploaded: 10/14/2022 08:31 PM EDT

FREQUENTLY ASKED QUESTIONS

Check -In Confirmation:

If I checked my team in on-line, how will I know my roster has been approved?
Approved stamped rosters will be upload back under the "BSC USE ONLY: APPROVED On-Line Roster" in the GotSport page above.   This will be your official tournament roster. You **MUST** bring this to the tournament with you and show it along with your original player cards for every game.

Players not attending the event:

If a player is not attending the event, do I leave their name on the roster?
No, if a player is not attending the event; you need to cross their name off the roster.

Guest Players & Roster Size:

What is the maximum number of guest players a team can bring to the event?

Three, unless permission is given by the tournament director

The cap for the roster size per age groups including guest players are as follows:
U9/U10 (7v7) – rosters with guest players cannot exceed 14
U11/U12 (9v9) – rosters with guest players cannot exceed 16
U13 -U19 (11v11) - rosters with guest players cannot exceed 22, but only 18 may dress for any given game.

U9- U19 Teams
Rostered players may play for other teams within the same club without needing guest player approval! Allowing players to move within the Club teams helps them with injury coverage as well as tiering for tournament purposes. For example, a Bethesda Green player in the U13 age group can play on the U13 Bethesda Blue team without needing guest player approval. **please note that a player can only appear on one Premier Cup roster at the event.

How do I add a guest player?
Step 1: Obtain the guest players current player card and medical release form

Step 2: Handwrite the guest player's full name, unique jersey number, player identification number and birthday below the bottom of the existing rostered players. Note: US Club Soccer teams may only take guest players registered under US Club Soccer, and USYSA teams may only take guest players registered with properly stamped USYSA player pass cards. No roster may be comprised of players with different passes from different organizations (no "mixed rosters").

How do I add a guest player after my on-line registration was approved?
Due to the size of the tournament, teams will not be allowed to resubmit their roster online unless permission is given by the registrar. This will depend on the workload of the registrar. Teams that need to make changes after submitting their roster, but before their first game, should work directly with their age group coordinator.

Medical Release Forms

Do I include the medical release forms in the early registration document?
- **No**. All teams must have a medical release form for each player (including guest players) but **DO NOT** include the medical release forms in the online registration package.

Do Medical Releases need to be notarized?
- **No.** Medical Releases DO NOT need to be notarized. However, you must have signed our rules and guideline form stating that you have medical releases for all of your players.

Age Group Structure

What Birth Years play in each age group?
(Remember, players may play up but they cannot play at an age group younger than their birth year, i.e., a player born in 2005 may play U18 or U19. They may not play U17.)

2005 – U19
2006 – U18
2007 – U17
2008 – U16
2009 – U15
2010 – U14
2011 – U13
2012 – U12
2013 – U11
2014 – U10
2015 – U9

How to "sign" in the BSC Guidelines and Policy.docx into a PDF file:

1. Click on the BSC Guidelines document
2. Type in the bottom of the word docx.
3. Print it back into a PD

ALL QUESTIONS ABOUT ONLINE CHECK-IN CAN BE EMAILED DIRECLTY TO Bethesda Soccer at
checkin@bethesdasoccer.org